

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

February 19, 2025

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson  
Mr. Wendell Davis, Vice-Chair  
Mr. Nick Primrose  
Mr. Jud Sapp  
Mr. Cyrus Zomorodian

MEMBERS ABSENT:

Ms. Chereese Stewart (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Jeremiah Blocker, Board Attorney

Chairperson Komando called the meeting to order at 2:00 pm.

Meeting Call to Order

The floor was open to Public Comments. Hearing none, the floor was closed to Public Comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the Consent Agenda Items V.A-D:

Consent Agenda Items

A.1 - Minutes of January 22, 2025, Board Workshop and Meeting

B.1 - Chief Operating Officer/Senior Vice President – Dr. Melanie Brown: Personnel Matters

C.1-2 - Vice President for Finance/CFO – Randy Peterson: Facilities Usage Report for January 2025 and Monthly Financial Report – January 2025.

D.1-9 - Vice President for Academic & Student Affairs – Dr. Ed Jordan:

1. Curriculum revisions effective Fall 2025 for the Arts and Sciences Department: New Courses - Biological Sciences - BCH 4053 Biochemistry I, BCH 4053L Laboratory for Biochemistry I, BOT 3015 Plant Biology, BSC 3312 Principles of Marine Biology, BSC 3464 Biotechnology I, BSC 3464L Laboratory for Biotechnology I, BSC 4848 Scientific Communication, BSC 4900 Senior Capstone, BSC 4905 Supervised Research in Biology, MCB 4503

Virology, PCB 3023 Cell Biology, PCB 3023L Laboratory for Cell Biology, PCB 3043 Ecology, PCB 3043L Laboratory for Ecology, PCB 3063 Genetics, PCB 3063L Laboratory for Genetics, PCB 3674 Evolutionary Biology, PCB 4024 Molecular Biology, ZOO 3713C Comparative Vertebrate Anatomy; English - LIT 2000 Introduction to Literature, LIT 2000 Honors Introduction to Literature; Humanities - PHI 2600 Introduction to Ethics; Social Science - HUS 1001 Introduction to Human Services, HUS 3201 Group Dynamics, HUS 3304 Intra and Interpersonal Techniques, HUS 3314 Cognitive and Behavioral Therapy, HUS 3323 Introduction to Crisis Intervention, HUS 3340 Trauma and Post Traumatic Stress Disorder, HUS 3350 Issues in Domestic Violence, HUS 3505 Ethics in Human Services, HUS 3650 Administration in Human Services, HUS 4321 Case Management and Problem Solving, HUS 4442 Drug Awareness and Education, HUS 4526 Current Issues in Mental Health, HUS 4700 Diagnosis and Treatment Planning in Human Services, HUS 4722 Research Methods in Human Services, HUS 4951 Human Services Capstone; Revised Courses – English - AML 2010 American Literature I, AML 2010 Honors American Literature I, AML 2020 American Literature II, AML 2020 Honors American Literature I, AML 2601 African American Literature I, AML 2601 Honors African American Literature I, ENC 1101 Composition I, ENC 1101 Honors Composition I, ENL 2012 English Literature I, ENL 2012 Honors English Literature I, ENL 2022 English Literature II, ENL 2022 Honors English Literature II, ENL 2330 Introduction to Shakespeare, ENL 2330 Honors Introduction to Shakespeare, LIT 2182 Modern Irish Literature, LIT 2182 Honors Modern Irish Literature, LIT 2380 Literature by Women, LIT 2380 Honors Literature by Women; Humanities - ARH 2050 Art History I, ARH 2050 Honors Art History I, ARH 2051 Art History II, ARH 2051 Honors Art History II, DAN 2100 Survey of Dance, HUM 2220 Greek and Roman Humanities, HUM 2220 Honors Greek and Roman Humanities, HUM 2223 Late Roman and Medieval Humanities, HUM 2223 Honors Late Roman and Medieval Humanities, HUM 2232 Renaissance and Baroque Humanities, HUM 2232 Honors Renaissance and Baroque Humanities, HUM 2234 Enlightenment and Romanticism Humanities, HUM 2234 Honors Enlightenment and Romanticism Humanities, HUM 2250 20th Century Humanities, HUM 2250 Honors

20th Century Humanities, HUM 2310 Mythology in Art, Literature, and Music, HUM 2310 Honors Mythology in Art, Literature, and Music, MUH 2110 Songs for the Dead: An Introduction to Music History and Literature, PHI 2630 Contemporary Ethics, PHI 2630 Honors Contemporary Ethics, THE 1020 Introduction to Theater History; Mathematics - MAT 0022 Developmental Mathematics Combined, MAT 1033 Intermediate Algebra; Physical Sciences - CHM 2211 Organic Chemistry II, PHY 1020 Introduction to Physics; Social Science - AMH 2020 United States History since 1877, AMH 2020 Honors United States History since 1877, SYG 1000 Introduction to Sociology, SYG 1000 Honors Introduction to Sociology, SYG 1430 Marriage and the Family; Student Life Skills - IDS 1110 Honors Explorations, SLS 1122 Academic Pathways for College Success; Courses to Delete - Student Life Skills - SLS 1401 Comprehensive Career Explorations; New Programs - Bachelor of Science in Biological Sciences, Bachelor of Science in Social and Human Services; Revised Programs - Honors Program, General Education, Associate in Arts.

2. Curriculum revisions effective Fall 2025 for the Florida School of the Arts: New Courses - Performing Arts and Production/Design - THE 3213 World Theatre History I, THE 4284 Period Costume, Architecture, and Décor I, TPA 3227C Stage Electronics and Networking, TPA 3231 Costuming and Wardrobe, TPA 3351C Lighting and Projection Technology and Programming, TPA 3401 Professional Practice in the Arts, TPA 4003 Design Seminar, TPA 4206C Advanced Stagecraft, TPA 4400 Production Management, TPA 4946 Production Practicum, TPA 4993 Production Portfolio Capstone, TPP 3251C Music Theatre Performance, TPP 3257 Music Theatre Voice, TPP 4310 Directing I; Visual Arts - CAP 3052 Game Design I, CAP 4056 Game Design II, DIG 3253 Digital Media Audio Production, DIG 3354 3D Character Animation, DIG 3433 Multimedia Video Production, DIG 4354 Advanced Animation Techniques, DIG 4359 Artificial Environments, DIG 4950 Senior Capstone Seminar, GRA 3001 Visual Communication, GRA 3154 Illustration Concepts and Techniques, GRA 3209 Applied Typography, GRA 3586 Interactive Web Design, GRA 3837 Motion Graphics, PGY 3204 Digital Video Production Lighting; Revised Courses - DAA 2661 Contemporary Repertory, DIG 2100 Web Design,

- PGY 2220C Commercial Photography, TPA 2220 Lighting Design; Courses to Delete - ART 2210C Ideas and Concepts, ART 2302C Experimental Drawing, ART 2503C Painting IV, ART 2954C Graphic Design Portfolio, DAA 2682 Dance Ensemble III, DAA 2683 Dance Ensemble IV, GRA 1100C Computer Based Images, MVS 1116 Class Guitar, MVS 1416 Applied Guitar, MVV 2522 Musical Theatre Repertory I, MVV 2523 Musical Theatre Repertory II, PGY 2802C Digital Imaging II, TPA 1090 Theatre Design Basics, TPA 2343 CAD for Theatre; New Programs - Bachelor of Applied Science in Digital Art and Media, Bachelor of Applied Science in Performance Design and Production; Revised Programs - Associate in Science in Stage Management.
3. Curriculum revisions effective Fall 2025 for the Teacher Education Department: New Courses - Exceptional Student Education - EDF 4943 Student Internship, EDG 4323 Professional Teaching Practices, EEX 4221 Assessment of Exceptional Education Students, EEX 4265 Curriculum and Instruction for Students with Disabilities 6-12, ESE 4945 Senior Seminar, LAE 4314 Teaching Language Arts, MAE 4326 How Children Learn Mathematics, SCE 3310 Teaching Science in the Elementary School, SSE 3312 Teaching Social Studies; EPI and Teacher Recertification - EDF 3940 Clinical Field Experience in Curriculum and Instruction, EDF 4603 Critical Issues in Classroom Management, Ethics, Law, and Safety, RED 4319 Diagnosis and Instructional Intervention in Reading, RED 4844 Reading Practicum; Revised Courses - RED 4342 Foundations of Research Practice in Reading Education; New Programs - Bachelor of Science in Exceptional Student Education; Revised Programs - The Educator Preparatory Institute (EPI), Teacher Recertification.
  4. Curriculum revisions effective Fall 2025 for Allied Health: Revised Programs - Emergency Medical Services (0085), Health Services Management (0133), Information Technology (0350/0351), Office Administration - Medical (2149), Radiologic Technology (2155/2156), Respiratory Care (2125/2126), Diagnostic Medical Sonography Technology (2135/2136).
  5. Curriculum revisions effective Fall 2025 for Criminal Justice & Public Safety: New Courses - PLA 2872 Artificial Intelligence and the Law; Revised Courses - CJE 4692 Technology and Crime; Revised Programs - Criminal Justice Technology (0080),

Criminal Justice Technology – Corrections Track (0089), Criminal Justice Technology – Law Enforcement Track (0089), Paralegal Studies (0170).

6. Curriculum revisions effective Fall 2025 for Business: Courses to Delete – BUL 2242, FIN 1122, MAN 2043, MAN 2500, TRA 2010; Revised Programs - Accounting Technology (0093), Business Administration (0202).
7. Curriculum revisions effective Fall 2025 for Computer Information Technology: Revised Courses - CTS 2358C Identity with Windows Server 2016; Courses to Delete – CAP 1760, CAP 2023, CAP 2047, CAP 2741, CAP 2762, CAP 2883C, CGS 2514, CGS 2545, CGS 2554, CGS 2811C, CGS 2820, CGS 2871, CGS 2930, CGS 2949, CIS 2252, CIS 2621, COP 1700, COP 2701, COP 2801, COP 2805, COP 2822, COP 2837, CTS 1142, CTS 211C, CTS 2155, CTS 2370, DIG 1109, DIG 2102; Revised Programs - Computer Programming and Analysis (2011), Network Systems Technology (0193).
8. Curriculum revisions effective Fall 2025 for Engineering Technology: Revised Programs - Engineering Technology (4300).
9. Curriculum revisions effective Fall 2025 for Nursing: Revised Courses - PRN 0290 Medical Surgical Nursing I, PRN 0291 Medical Surgical Nursing II, NUR 1212C Adult Health Nursing II, NUR 2244C Adult Health Nursing III; Revised Programs - Nursing (0208/0299), Nursing – LPN Bridge to ASN (0208/0298).

Mr. Davis moved approval of Consent Agenda Items IV.A-D. Mr. Sapp seconded the motion. Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved Consent  
Agenda Items IV.A-D

Dr. Melanie Brown reviewed for information only Amendment to SJR Board Rule 7.21 (R1) Acceleration Programs.

Chief Operating  
Officer Item V.A.1.a

AVP Terry Thomas reviewed for information only Change Order #001 to Foresight Construction Contract.

Chief Operating  
Officer Item V.A.2.a

Ms. Thomas reviewed and requested approval to Declare an Emergency for the Remodel and Addition to the FloArts Building Project Bid, Palatka Campus. This will allow the College staff and Kasper Architects to negotiate and modify the construction plans, specifications, and contract with the lowest responsible and responsive bidder. Ms. Thomas will utilize the

value engineering process while keeping the quality of the design. The contract and value engineering results will be brought for approval at the April Board meeting. President Pickens spoke regarding the alternates. Mr. Primrose clarified the amount budgeted for the project which is \$13.8M. It was noted that the \$14.4M bid does not include furniture, equipment, nor contingency. Discussion followed.

Mr. Davis moved, seconded by Mr. Sapp, to approve Chief Operating Officer Item V.A.2.b as submitted (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved Chief  
Operating Officer Item  
V.A.2.b

Ms. Thomas gave an update on the Student Housing Project, Palatka Campus. She overviewed the rate schedule. Next, she showed a video of the progress to date. Mr. Davis spoke as the representative Board member on the Student Housing DSO Board. He publicly recognized the quality of the work that Ms. Thomas has done on this project.

Chief Operating  
Officer Item V.A.2.c

VP/CFO Randy Peterson reviewed and requested approval of the 2024 Annual Property Inventory.

Mr. Sapp moved, seconded by Mr. Primrose, to approve VP/Chief Finance Officer Item V.B.1 as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved VP/Chief  
Finance Officer Item  
V.B.1

Chairman Komando noted that the item to Transfer from Board Designated Operating Reserves to the Unexpended Plant Fund has been tabled until the April meeting.

VP/Chief Finance  
Officer Item V.B.2

Dr. Ed Jordan reviewed and requested approval to Close the Network Security CCC (4127) and Plan a Teach-Out Period.

Mr. Davis moved, seconded by Mr. Zomorodian, to approve Vice President for Academic & Student Affairs Item V.C.1 as submitted (a detailed listing is contained in the material submitted by the Office of Vice President for Academic & Student Affairs). Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved Vice  
President for  
Academic & Student  
Affairs Item V.C.1

Dr. Ros Humerick presented for information only SJR State Evaluation and Recommendation for Institutional Accreditor.

VP/Chief Institutional Research Officer Item V.D.1

Dr. Humerick reviewed and requested approval for the College to Seek Accreditation with the Higher Learning Commission (HLC) and if a member of HLC, to Accept the Obligations of Membership.

Mr. Davis moved, seconded by Mr. Sapp, to approve VP/Chief Institutional Research Officer Item V.D.2 as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Institutional Research Officer). Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved VP/Chief Institutional Research Officer Item V.D.2

Dr. Humerick reviewed and requested approval for the College to Request a Change in Primary Accreditor with the United States Department of Education, Office of Federal Student Aid.

Mr. Primrose moved, seconded by Mr. Sapp, to approve VP/Chief Institutional Research Officer Item V.D.3 as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Institutional Research Officer). Motion carried (Davis, Komando, Primrose, Sapp, Zomorodian – Yes).

Approved VP/Chief Institutional Research Officer Item V.D.3

President Pickens informed the Trustees that Pursuant to F.S. 1004.70(2), Chairman Rich Komando has appointed Trustee Wendell Davis as the Board Liaison to the Foundation effective until the District Board of Trustees Meeting in August 2025.

President's Report Item VI.A

President Pickens stated that enrollment is up.

President's Report - continued

President Pickens gave an update on athletics. The conference seasons begin this weekend.

President Pickens informed the Trustees that the volleyball coach resigned, and a new coach and assistant coach have been hired. While they are a successful husband and wife team from Richard Bland Community College in Virginia, the importance of academics was stressed during the interview process.

President Pickens reminded the Trustees that there will not be a board meeting in March. Spring break is March 17-21.

Trustee comments were made. Mr. Primrose asked about the Appropriations Project Request for the renovation of the classroom building and Workforce Training Center addition. President Pickens noted that Representative Sapp has filed the request and Senator Leek will file soon. Mr. Primrose noted that Representative Sapp is also sponsoring an appropriation for the Florida Advanced Technological Center and inquired about a partnership with SJR State. President Pickens indicated that he would follow up on that appropriation.

Trustee Comments

Chairman Komando noted that Rural Counties Day is scheduled for March 19-20 in Tallahassee.

Chairperson Komando adjourned the meeting at 3:00 p.m.

Adjournment