

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

April 17, 2024

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson
Mr. Jim Reid
Mr. Jud Sapp

MEMBERS ABSENT:

Ms. Jan Conrad, Vice-Chairperson (excused)
Mr. Wendell Davis (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Charlie Douglas for Jeremiah Blocker, Board Attorney

Chairperson Komando called the meeting to order at
2:00 pm.

Meeting Call to Order

There was no Public Comment.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the
Consent Agenda Items IV.A-C:

Consent Agenda
Items

A.1 - Minutes of March 27, 2024, Board Meeting and
Workshop

B.1 - Chief Operating Officer – Dr. Melanie Brown:
Personnel Matters

C.1-3 - Vice President for Finance – VP Randy
Peterson: Facilities Usage Report for March 2024;
Monthly Financial Report – March 2024; and Budget
Amendments (Operating Fund 1, Restricted Fund 2,
Auxiliary Fund 3, and Capital Outlay/Plant Fund 7).

Mr. Reid moved approval of Consent Agenda Items
IV.A-C. Mr. Sapp seconded the motion. Motion carried
(Komando, Reid, Sapp - Yes).

Approved Consent
Agenda Items IV.A-C

Dr. Gilbert Evans reviewed for information only an
Amendment to SJR Board Rule #7.15 Academic
Probation and Suspension Regulations.

V.P. Legal Affairs &
Public Safety/ General
Counsel Item V.A.1

Dr. Melanie Brown reviewed and requested approval of
the Florida College System Notice of Intent for:
Bachelor of Science in Exceptional Student Education,
Bachelor of Science in Biological Sciences, Bachelor of

Science in Social and Human Services, Bachelor of Applied Science in Digital Art and Media, and Bachelor of Applied Science in Performance Design and Production.

Mr. Reid moved, seconded by Mr. Sapp, to approve Chief Operating Officer Items V.B.1-5., as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Operating Officer). Motion carried (Komando, Reid, Sapp - Yes).

Approved Chief Operating Officer Items V.B.1-5

Dr. Brown reminded the Trustees that the Annual Presidential Evaluation is due to AVP Chuck Romer by April 26, 2024.

Chief Operating Officer Item V.B.6

Mr. Randy Peterson reviewed for information only the Federal Audit Report, Fiscal Year Ended June 30, 2023. There were no findings.

Vice President/CFO Item V.C.1.a.

Mr. Randy Peterson recognized Terry Thomas, Director of Capital Assets and Risk Management, who reviewed and requested approval of Plans & Specifications for the Chiller and Cooling Tower Replacement Project, Orange Park Campus.

Mr. Reid moved, seconded by Mr. Sapp, to approve Vice President/CFO Item V.C.2.a., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Komando, Reid, Sapp - Yes).

Approved Vice President/CFO Item V.C.2.a.

Ms. Thomas reviewed and requested approval to Award the Bid for the Chiller Replacement Project, St. Augustine Campus.

Mr. Reid moved, seconded by Mr. Sapp, to approve Vice President/CFO Item V.C.2.b., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Komando, Reid, Sapp - Yes).

Approved Vice President/CFO Item V.C.2.b.

Ms. Thomas reviewed for information only the Award of BID-SJR-10-2023 to Facility Automation Solutions.

Vice President/CFO Item V.C.2.c

President Pickens noted that graduation will be held on May 3. There is a record number of students graduating and walking. The commencement speaker is Representative Tom Leek.

President's Report

President Pickens reported on the status of the baseball and softball teams. The softball team has clinched the conference championship.

President Pickens noted that former Governor Bob Graham passed away.

Chair Komando led the discussion on the results of the Board Self-Evaluation. He recommended approval.

Mr. Reid moved, seconded by Mr. Sapp, to approve the Results of the Board Self-Evaluation, as submitted. Motion carried (Komando, Reid, Sapp - Yes).

Approved District Board of Trustees Self-Evaluation

Chairperson Komando referred Trustees to the proposed 2024-2025 District Board of Trustees Meeting schedule.

Mr. Reid moved, seconded by Mr. Sapp, to set the Date, Time, and Place for fiscal year 2024–2025 District Board of Trustees meetings as the third Wednesday of each month at 2:00 p.m., Palatka Campus, with the following exceptions:

Approved Date, Time, and Place of Board Meetings for 2024-2025

- July 2024 and December 2024 - No Meeting
- March 12, 2025 (second Wednesday)
- October 2024, February 2025, and May 2025, Thrasher-Horne Conference Center, Suites C & D, Orange Park Campus
- September 2024, January 2025, and April 2025, Viking Center, Room V-112, St. Augustine Campus

Motion carried (Komando, Reid, Sapp - Yes).

Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 2:50 p.m.

Adjournment