



Advanced Report Writing

CWL 0053 FDLE 068

40 Hours

Instructor:

Lt. Stockwell

Date(s):

Dec. 2 – 13, 2024

Monday thru Friday Evening

Time: 6:00 pm – 10:00 pm

Location: Palatka Campus

5001 St. Johns Ave
Palatka, FL 32177
Bldg. Library
Room L0212

Cost: No cost to Region V officers.

Class Limit – 18 students

Dress Code: Business Casual

NO Flip Flops, Jeans, Shorts,
Tank tops, or T-shirts unless
specified.

**All training requests should be sent
to:**

Ms. Beal
Assistant
(904) 808-7491

joannbeal@sjrstate.edu

Brian Harrington-Coordinator
(904) 808-7421

brianharrington@sjrstate.edu

The purpose of this course is to provide focused review and practice of the basic elements necessary for effective writing of narrative reports by criminal justice officers. Students must pass a written end of course exam with a score of 80% or better.

Deadline for Registration: November 4, 2024

Please Print Clearly or Type

Officer's Name: _____
(FULL NAME AS IT APPEARS IN ATMS)

DOB: _____ - _____ - _____ SSN: last 4 _____

Officer's Email Address:

Agency _____ Agency's Phone # _____ - _____ - _____

**The section below must be completed by the agency's
authorized training personnel.**

Sworn LEO _____ Salary Incentive: _____

Sworn Corrections _____ Mandatory Retraining _____

Authorization Signature _____

Printed Authorization Name: _____

Authorizing Person's Email:

Print Clearly